



Award Notice Abstract (Ref No.: 6077112)

Status: Updated

| <p>Control Number: PR No. 2026-03-0016</p> <p>Approved Budget: Php308,000.00</p> <p>Procurement Mode: Negotiated Procurement - Lease of Real Property (Sec. 53.10)</p> <p>Classification: Goods</p> <p>Category: Lease and Rental of Property or Building</p> <p>Applicable Procurement Rules: Implementing Rules and Regulations</p> <p>Funding Source: Government of the Philippines (GOP)</p> <p>Funding Instrument: General Appropriations Act</p> <p>Delivery Period: 4Day/s</p> <p>Contact Person: Anabel Magalona</p> <p>Created By: Anabel Magalona</p> | <p align="center">DEPARTMENT OF EDUCATION - DIVISION OF BATANGAS Provincial Sports Complex Compound, Bolbok Batangas City Batangas, Region IV-A, Philippines</p> <p align="center">PR No. 2026-03-0016 Lease of Venue to be used for the Conduct of PLANNING AND RESEARCH PROGRAM IMPLEMENTATION PROCESSES AND SYSTEM REVIEW on April 6-9, 2026</p> <p>Awardee : FIRST STA. ROSA HOTEL CORPORATION Address : National Highway, Pulong Sta. Cruz Sta. Rosa Laguna, Region IV-A, Philippines</p> <p>Contact Person : Grace Abadiano Designation : General Manager</p> <table border="1"> <thead> <tr> <th align="left" colspan="3">Line Item</th> </tr> <tr> <th align="center">#</th> <th align="center">Product/Service/Project Name</th> <th align="center">Budget</th> </tr> </thead> <tbody> <tr> <td align="center">1</td> <td>PR No. 2026-03-0016 Lease of Venue to be used for , PR No. 2026-03-0016 Lease of Venue to be used for the Conduct of PLANNING AND RESEARCH PROGRAM IMPLEMENTATION PROCESSES AND SYSTEM REVIEW on April 6-9, 2026, 90110000, 1, Lot</td> <td align="center">Php308,000.00</td> </tr> </tbody> </table> <p>Reason for Award : Lowest Calculated Responsive Bid</p> | Line Item | | | # | Product/Service/Project Name | Budget | 1 | PR No. 2026-03-0016 Lease of Venue to be used for , PR No. 2026-03-0016 Lease of Venue to be used for the Conduct of PLANNING AND RESEARCH PROGRAM IMPLEMENTATION PROCESSES AND SYSTEM REVIEW on April 6-9, 2026, 90110000, 1, Lot | Php308,000.00 | <p>Award Type: Award Notice</p> <p>Contract Amount: Php303,380.00</p> <p>Award Date: 24-Mar-2026</p> <p>Publish Date: 29-Apr-2026</p> <p>Date Last Updated: 29-Apr-2026</p> <p>Contract Number: PR No. 2026-03-0016</p> <p>Proceed Date: 30-Mar-2026</p> <p>Contract Effectivity Date: 06-Apr-2026</p> <p>Contract End Date: 09-Apr-2026</p> <p>Created By: Anabel E. Magalona</p> <p>Date Created: 29-Apr-2026</p> <p>Approver: Anabel E. Magalona</p> <p>View Documents: 3</p> |
|--|--|---------------|--|--|---|------------------------------|--------|---|--|---------------|---|
| Line Item | | | | | | | | | | | |
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Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
 SCHOOLS DIVISION OF BATANGAS

**BAC Resolution Recommending the Use of Negotiated Procurement
 Resolution No. 2026-03-0016-A**

WHEREAS, there is an approved Purchase Request (PR) No. 2026-03-0016 with an Approved Budget for the Contract (ABC) of Three Hundred Eight Thousand Pesos (Php 308,000.00) only for the Procurement of **Lease of Venue to be used for the Conduct of Planning and Research Program Implementation Processes and System Review on April 6-9, 2026;**

WHEREAS, Section 26.1 of IRR R.A. No. 12009, the Procuring Entity shall adopt a mode of procurement consistent with the Fit-for-Purpose procurement approach;

WHEREAS, Section 35. Negotiated Procurement, it is a mode of procurement of Goods, Infrastructure Projects, and Consulting services, whereby the Procuring Entity directly negotiates a contract with a technically, legally, and financially capable supplier, contractor or consultant.

WHEREAS, Section 35.9 Lease of Real Property and Venue, it is preferred that government agencies lease publicly owned real property or venue from other government agencies;

WHEREAS, if there is an available publicly owned real property or venue that complies with the requirements of the Procuring Entity, it may enter into a contract of lease with the government agency owner;

WHEREAS, in the event that the Procuring Entity would resort to privately owned real property or venue, the End-User or Implementing Unit shall justify that the same is more efficient and economical to the government;

WHEREAS, the end user/program proponent requested the Bids and Awards Committee (BAC) to use a privately owned venue based on the following considerations:

- Holding the activity within the Laguna area will minimize travel time and transportation expenses of the target participants, thereby reducing overall government expenditures associated with the activity.
- The proposed location is readily accessible to the majority of the participants, which is expected to encourage full attendance and timely participation in the scheduled sessions.
- The privately owned venue can provide adequate conference facilities, accommodation, and logistical support necessary for the effective conduct of the activity, including function halls, audio-visual equipment, internet connectivity, and related services required for meetings and workshops.
- The venue offers an environment suitable for focused discussions, collaboration, and productivity, which are necessary to achieve the intended objectives and outputs of the activity.



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
Telephone: (043)722-1840 / 722-1796
Email Address: deped.batangas@deped.gov.ph
Website: www.depedbatangas.com

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 SCHOOLS DIVISION OF BATANGAS

- The estimated cost for the lease of venue, including related services, remains within the allowable threshold prescribed under applicable government procurement rules and regulations.

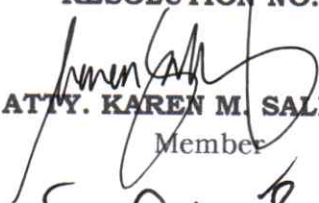
WHEREAS, the conduct of the activity in a privately owned venue is deemed economical, practical, and advantageous to the government, while ensuring the effective implementation of the activity.

WHEREAS, the Bids and Awards Committee recommends that the Procurement of **PR No. 2026-03-0016 – Lease of Venue to be used for the Conduct of Planning and Research Program Implementation Processes and System Review on April 6-9, 2026** will be conducted through “Negotiated Procurement-Lease of Real Property and Venue Section 35.9”;

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED to conduct Negotiated Procurement- Lease of Real Property and Venue for this project.

**BAC RESOLUTION REQUESTING FOR THE APPROVAL ON THE USE OF
 NEGOTIATED PROCUREMENT-LEASE OF REAL PROPERTY AND VENUE**

RESOLUTION NO. 2026-03-0016-A Date: March 3, 2026



ATTY. KAREN M. SALIMO
 Member


LOU C. PANALIGAN
 Member


MARIO E. MARAMOT, PhD
 Member


DAVID M. NUAY
 Member


RHINA O. IDAGAN, CESE
 Vice-Chairperson


JOFIT P. DAYOC
 Chairperson

APPROVED:


MARITES A. IBAÑEZ, CESO V
 Head of Procuring Entity



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
 Telephone: (043) 722-1840 / 722-1796
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 REGION IV-A CALABARZON
 SCHOOLS DIVISION OF BATANGAS

BAC RESOLUTION DECLARING LCRQ AND RECOMMENDING APPROVAL
RESOLUTION NO. 2026-03-0016-B

WHEREAS, on March 3, 2026 DepEd Division of Batangas thru the Bids and Awards Committee (BAC) Secretariat posted the Request for Quotation for the Procurement of **PR No. 2026-03-0016 – Lease of Venue to be used for the Conduct of Planning and Research Program Implementation Processes and System Review on April 6-9, 2026** with an Approved Budget for the Contract of Three Hundred Eight Thousand Pesos (Php 308,000.00) only, in the Procuring Entity’s website and at SDO Batangas Bulletin Board continuously for 3 calendar days;

WHEREAS, the BAC Secretariat sent the Request For Quotation to three (3) venues within the vicinity of Laguna of the pre-determined location of the End-User;

WHEREAS, on March 6, 2026, at 10:00 a.m. opening of quotations was conducted at SDO Batangas, Provincial Sports Complex, Bolbok, Batangas City;

WHEREAS, during the quotation opening, the BAC Secretariat informed the BAC that First Sta. Rosa Hotel Corporation and Alprops Management and Realty Inc. submitted its quotation;

WHEREAS, the BAC opened the submitted technical documents and financial bid of the two (2) bidders and found the following details below:

| No | NAME OF BIDDER | Bid Amount | BIR Registration | Latest Income /Business Tax Return | Tax Clearance | DTI/SEC Registration | PhilGEPS Registration | Mayors Permit | OSS | Remarks |
|----|------------------------------------|--------------|------------------|------------------------------------|---------------|----------------------|-----------------------|---------------|-----|---------------|
| 1 | First Sta. Rosa Hotel Corporation | P 303,380.00 | / | / | / | / | / | / | / | Complying |
| 2 | Alprops Management and Realty Inc. | P 304,150.00 | / | / | / | - | / | / | / | Non-Complying |
| XX | XXXX | XXXX | XXXX | XXXX | XXXXX | XXXX | XXXX | XXXX | XXX | XXXX |

WHEREAS, the BAC declared First Sta. Rosa Hotel Corporation the lowest quotation as read;

WHEREAS, on March 10, 2026 at 9:00 AM, the detailed evaluation of quotation was conducted at SDO Batangas Conference Room with the following calculated bid amount:

| No. | Name of Bidder | Bid Amount (As Calculated) |
|-----|-----------------------------------|----------------------------|
| 1 | First Sta. Rosa Hotel Corporation | P 303,380.00 |
| XX | XXXX | XXXX |



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WHEREAS, on March 12, 2026 the BAC issued Notice To Conduct Post Qualification to First Sta. Rosa Hotel Corporation stating that the BAC will conduct validation and authentication of eligibility, technical and financial documents, as well as the technical specifications stated in the Request for Quotation at the Bids and Awards Committee office;

WHEREAS, on March 17, 2026, a representative from First Sta. Rosa Hotel Corporation presented its post qualification requirements to the TWG;

WHEREAS, during post-qualification and careful examination, validation and verification of the eligibility, technical and financial documents presented by First Sta. Rosa Hotel Corporation, it was found compliant to the requirements of the project;

WHEREAS, the Bids and Awards Committee declared First Sta. Rosa Hotel Corporation the Lowest Calculated Responsive Quotation;

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED to award the project of **PR No. 2026-03-0016 – Lease of Venue to be used for the Conduct of Planning and Research Program Implementation Processes and System Review on April 6-9, 2026** to:

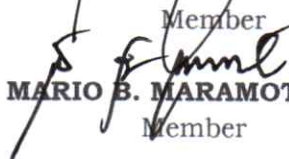
First Sta. Rosa Hotel Corporation

BAC RESOLUTION DECLARING LCRQ AND RECOMMENDING APPROVAL
 RESOLUTION NO. **2026-03-0016-B**

March 19, 2026


ATTY. KAREN M. SALIMO
 Member


LOU C. PANALIGAN
 Member


MARIO B. MARAMOT, PhD
 Member


DAVID M. NUAY
 Member

-OB-

RHINA O. HLAGAN, CESE
 Vice-Chairperson


JOFIT P. DAYOC
 Chairperson

APPROVED:


MARITES A. IBANEZ, CESO V
 Head of Procuring Entity



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
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Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
 SCHOOLS DIVISION OF BATANGAS

NOTICE OF AWARD

March 23, 2026

GRACE P. ABADIANO
 General Manager
 First Sta. Rosa Hotel Corporation
 National Highway, P. Sta. Cruz, City of Sta. Rosa


Dear **Ms. Abadiano**:

We are very pleased to inform you that we have considered your proposal for **PR No. 2026-03-0016 – Lease of Venue to be used for the Conduct of Planning and Research Program Implementation Processes and System Review on April 6-9, 2026** in the amount of Three Hundred Three Thousand Three Hundred Eighty Pesos (Php 303,380.00) only, undertaken through Section 35 Negotiated Procurement of Implementing Rules and Regulation of Republic Act No. 12009.

You are hereby required to submit the necessary documents upon receipt of this Notice of Award.

We appreciate your interest in this opportunity, and we look forward to your satisfactory performance of your obligations under the project.

Very truly yours,


MARITES A. IBANEZ, CESO V
 Head of Procuring Entity *d*

Conforme:


 GRACE P. ABADIANO

Signature over Printed Name

GENERAL MANAGER

Designation

Date: MARCH 24, 2026



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
 Telephone: (043)722-1840 / 722-1796
 Email Address: deped.batangas@deped.gov.ph
 Website: www.depedbatangas.com

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BANQUET EVENT

| | |
|---|---|
| Contact person: MARITES A. IBANEZ, CESO V | Organization Name: DepEd Division of Batangas |
| Designation: School Division Superintendent | Type of Function: Live-In Seminar |
| Address: Provincial Sports Complex, Bolbok, Batangas City | Date of Function: April 06-09, 2026 |
| Mobile No. (043) 722-1840 | Function room: TBA |
| Billing Arrangement: Send Bill | Time: 8:00am- 5:00pm |
| | Guest Guaranteed for food: 77 Persons |

Title: PR No. 2026-03-0016- Lease of Venue to be used for the Conduct of PLANNING AND RESEARCH PROGRAM IMPLEMENTATION PROCESSES AND SYSTEM REVIEW on April 06-09, 2026

I. BANQUET ACCOMMODATION

| Date | Inclusions for Live-out Seminar | No. of days | Guest Guaranteed | Cost /Head | Total |
|--|--|-------------|-----------------------|-------------|----------------------|
| April 06-07, 2026 | Room Accommodation, Breakfast Buffet, Assisted Buffet Lunch, Pm Snacks, Assisted Buffet Dinner | 2 | 39 Person | Php1,970.00 | Php151,690.00 |
| April 08-09, 2026 | Room Accommodation, Breakfast Buffet, Assisted Buffet Lunch, Pm Snacks, Assisted Buffet Dinner | 2 | 39 Person | Php1,970.00 | Php151,690.00 |
| COMPLIED TO ALL MEAL REQUIREMENTS | | | TOTAL -BANQUET | | Php303,380.00 |

*Total Guaranteed cost: **Php303,380.00**

*Rate in Excess:

*Initial Payment: _____ OR # _____ Date: _____

*Full Payment: Php _____ OR # _____ Date: _____

| KITCHEN : | EVENT BOARD TO READ |
|---|---|
| April 06, 2026 ↓ Am Snacks ↓ Assisted Buffet Lunch ↓ Pm Snacks ↓ Assisted Buffet Dinner April 07, 2026 ↓ Buffet Breakfast ↓ Am Snacks ↓ Assisted Buffet Lunch ↓ Pm Snacks ↓ Plated Dinner for 2 Pax April 08, 2026 ↓ Am Snacks ↓ Assisted Buffet Lunch ↓ Pm Snacks ↓ Assisted Buffet Dinner April 09, 2026 ↓ Buffet Breakfast ↓ Am Snacks ↓ Assisted Buffet Lunch ↓ Pm Snacks | Check in: April 06, 2026 Check out: April 07, 2026 • 6 Quad Sharing • 5 Triple Sharing • 2 Twin Sharing • 2 Single Room Check in: April 08, 2026 Check out: April 09, 2026 • 6 Quad Sharing • 2 Triple sharing • 3 Twin Sharing FRONT OFFICE: BAR: Beverages arrangement BANQUET SERVICE: Please provide the following • Spacious & Fully Sanitized Function Room for 8 hours • Meals according to requirements • 2 LCD Projector with wide screen • Basic sound system • Free Flowing Coffee • Tarpaulin 8*16ft Landscape • 3 wireless microphones • Basic Lights • Operators • Stable and Strong Wifi |

NOTE:

- * There shall be an electrical charge of P___500.00___ per equipment brought in by the engager.
- * Extension in the use of function room beyond number of hours stipulated in the contract shall have an additional charge of P___2,000.00___ net/hour
- * Telephone calls from the function room will be charged separately
- * Engager/participants/guest is responsible for their personal belongings. Hotel has no liability or whatsoever for any personal belongings lost during the event.

SPECIAL REQUESTS:

PHYSICAL LAY-OUT:

Classroom Set-up

LIST OF CORKAGES (IF ANY)

- * Soft drinks and beer _____/per case
- * Wine _____/ bottle
- * Liquor _____/ bottle local
- _____ /bottle premium
- * Lechon (pork) _____
- * Lechon (beef) _____

FOR: FIRST STA. ROSA HOTEL CORP.

CONFORME: DepEd DIVISION OF BATANGAS

MS. GRACE P. ABADIANO General Manager
 MS. MARIA KAYE D. GONZALES Account Associate
 MS. EDUARDA U. ALON Accountant III
 JOY P. DATOC BAC Chairperson
 MARIANES A. IBANEZ, CESO V School Division Superintendent
 APTY. CIRIANO U. ASILO Notary Public
 Funds Available: **₱ 303,380.00**
 PTR #5392813/Jen 5 2026/Bats City
 NSP Lifetime No. 03591/Atty's Reg No. 37927
 Not-Commission No. 2024-286-14/EN-154-157-021
 MCLE Exemption No. VII Acad/2024 valid until April 14, 2026



FIRST STA. ROSA HOTEL CORPORATION

EL CIELITO HOTEL - STA. ROSA

STA. ROSA-TAGAYTAY ROAD,
STA. ROSA CITY, LAGUNA
TEL. NOS. (049) 541-2980 to 81
FAX NO. (02) 584-4889
www.elcielitohotels.com

TERMS AND CONDITIONS

ROOM ACCOMMODATION (FOR LIVE-IN SEMINAR)

1. The HOTEL shall provide room requirement based on the guaranteed minimum stipulated on this contract.
2. In the event that total numbers of participants exceed the guaranteed minimum, the hotel shall spill-over the excess participants to available hotels nearest to the HOTEL. Only room accommodation charges shall be shouldered and paid for by the HOTEL.
3. Standard Check in time of the HOTEL is 2:00PM. In cases of early arrival, participants will be accommodated depending on the availability of rooms.
4. Telephone and other incidental charges i.e laundry, ala carte menu orders, telephone, sundry etc are on **personal account of the participants** unless prior arrangements had been made by the CLIENT.
5. **Lost/Misplaced /Damaged keys** shall be charged at the rate of **P500.00/key** and will be added to the CLIENT'S total billing upon commencement of the event. This shall cover for door lock replacement.
6. **All damaged/lost/misplaced equipments, linens, towels, remote control and other properties of the hotel** inside the room shall be charged to the CLIENT and will be added to the total bill upon check-out.

BANQUET

1. The HOTEL shall provide all arrangements based on the guaranteed minimum stipulated in each organized meal with a 10% allowance for a possible increase in attendance. Each person counted with this allowance shall be charged the same quoted rate.
2. CLIENTS' are prohibited from bringing into the hotel premises any food and beverage items. Likewise, the bringing of food and beverage out of the hotel premises is not allowed. In cases that Client insists to bring additional food and beverage items, hotel shall charge the appropriate corkage fees and shall not be held liable for any untoward incident that may arise from the circumstances related to food and beverage.
3. In case attendance goes beyond the 10% allowance based on the minimum guaranteed covers, the hotel shall not be responsible or liable for the delay in food replenishment and/or service.
4. Minimal reduction of covers shall be allowed not later than 72 hours prior to the function date, provided it should not exceed 5% of the minimum guaranteed covers.

FUNCTION ACTIVITIES AND MATERIALS

1. The HOTEL will not accept any request for storage for props and equipment brought in by the CLIENT. Appropriate security pass should be obtained prior to function date.
2. The CLIENT shall be solely liable for its guests' personal belongings such as gifts, prizes, exhibits, props, displays and other material. Hotel has NO liability whatsoever for any losses during the event.
3. The CLIENT shall be liable to the HOTEL for any loss, damage or injury caused by the act, negligence or omission of the client, his/her representative, contractor, agent, guests/visitors or any acting in his/her behalf while in the performance of any activity in connection with the contracted function: where the engager undertakes or contracts for a special set-up of the function, her must ensure that the premises assigned to the function are protected from damages. Ensure that the people working/rehearsing for a performance shall abide by hotel policy.
4. Maximum use of function room is only for 8 hours; extension on the use of the function room beyond the allowable time will have an additional charge of **Php2,500.00** succeeding hour.

CANCELLATION

No cancellation of this agreement shall take effect except upon written notice of cancellation to be forwarded to the hotel's Sales & Marketing Office or Food and Beverage Office in accordance with the terms and conditions set forth herein:

- if cancellation is made no less than thirty (31) days before the function date, seventy-five (75%) of the deposit shall be forfeited in favor of the hotel; and
- if cancellation is made within (30) to eight (8) days before the function date, one hundred (100%) of the deposit shall be forfeited.

The hotel shall entertain **NO** cancellation within a period of seven (7) days before the function date. Should the CLIENT insist on the cancellation of herein function, the CLIENT shall be obligated to pay the hotel one hundred (100%) percent of the Total Contract Package.

BILLING: All charges must be paid in full upon the commencement of the event. In cases of forward billing, a minimum of 30 days shall be given to the CLIENT to make the necessary payments. Hotel shall base the Statement of Account on the actual incurred charges made during the event. Payments may be made through Cash, Credit Card, Manager's or Company Check. Personal check shall not be honored as payment. In the event that the CLIENT fails to settle within 30 days, a 2% interest based on the Statement of Account shall be imposed by the Hotel per month of failure to settle. In case of non-settlement of overdue accounts, the Court of Makati City shall have exclusive jurisdiction and the CLIENT hereby agrees to pay interest at the rate stipulated above and attorney's fee equivalent to 25% of the amount due plus cost of suit.

MISCELLANEOUS: Circumstances and operations not covered in these terms and conditions will be subject to interpretation, stipulations and decisions deemed necessary and appropriate by the HOTEL. Any court case/s that may arise from the enforcement and interpretation of this contract shall be exclusively filed in the Courts of Makati City.

LIMIT OF LIABILITY.

The HOTEL shall not be liable for any claim or damage herein beyond 20% of the TCP. The HOTEL shall not be liable for its failure to comply with any of the provisions of this contract in cases of labor disputes, natural disaster, fortuitous events and such other cause/s unforeseeable or beyond the control of the hotel management and its personnel. In turn, the HOTEL shall not charge the CLIENT cancellation charges in cases of force majeure.

I HAVE READ AND UNDERSTOOD THE FOREGOING TERMS AND CONDITIONS AND HEREBY AGREE TO COMPLY WITH THE SAME.

Date: _____

Printed name over signature: _____



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

NOTICE TO PROCEED

March 26, 2026

GRACE P. ABADIANO

General Manager
First Sta. Rosa Hotel Corporation
National Highway, P. Sta. Cruz, City of Sta. Rosa

Dear **Ms. Abadiano**:

The Notice to Proceed is hereby given to First Sta. Rosa Hotel Corporation that work may commence on the date this NTP was received for the project **PR No. 2026-03-0016 - Lease of Venue to be used for the Conduct of Planning and Research Program Implementation Processes and System Review on April 6-9, 2026** in the amount of Three Hundred Three Thousand Three Hundred Eighty Pesos (Php 303,380.00) only.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the DepEd Division Office, Batangas Provincial Sports Complex, Bolbok, Batangas City.

Very truly yours,


MARITES A. IBANEZ, CESO V
Head of Procuring Entity

I acknowledge receipt of this Notice on MARCH 30, 2026

Name of the Representative of Bidder: GRACE P. ABADIANO

Authorized Signature: 



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
Telephone: (043)722-1840 / 722-1796
Email Address: deped.batangas@deped.gov.ph
Website: www.depedbatangas.com

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